

# THE FLORIDA SHERIFFS ASSOCIATION 2005 JAIL ADMINISTRATOR'S TRAINING WORKSHOP AND TRADE SHOW

**Daytona Beach, FL**

**December 5-8, 2005**

The Florida Sheriffs Association is pleased to announce the 2005 Jail Administrator's upcoming conference. We believe this will be one of the best training events you will have an opportunity to attend this year.

With the help of an incredible "advisory committee" (also known as several Florida Jail Administrators), we are bringing together a line-up of subject matter experts that will provide you with a network of available resources that are there to assist you with the variety of issues you face on a day to day basis. We look forward to your participation and urge you to sign up quickly.

**What: FSA Jail Administrator's Training**  
**When: Monday - Thursday, December 5-8, 2005**  
**Where: Hilton Daytona Beach Oceanfront Resort**  
**Who: This course is for all Sheriffs, Jail Administrators and their command staffs.**

*This 20-hour course, titled "Emergency Management to Hot Legal Issues, Are You Prepared?" is approved for Sheriff's Salary Supplement and others can use this course towards satisfying their CJSTC Mandatory Retraining requirements.*

Listed below are some of the planned presentations for this outstanding conference:

- Emergency Management of Jail Facilities
- Impact of the Jessica Lunsford Act
- Health Issues to Include MRSA and Mental Health
- Legal Issues to include Personnel, EEOC and Modified Duty Status
- Several "Model Jail Programs" from Around the State

Your planning committee representatives are hard at work to provide you with the best training available. All of the presentations are being structured with a focus on your daily responsibilities. Also, we plan to have the agenda online on our website, [www.flsheriffs.org](http://www.flsheriffs.org) as soon as possible. Please do not hesitate to give me a call should you have any questions.

Sincerely,

David A. Dees  
Director of Law Enforcement Services  
Florida Sheriffs Association

850-877-2165  
ddees@flsheriffs.org

## ★ TRAINING FEES AND HOTEL INFORMATION ★

The site for this year's workshop is ***Hilton Daytona Beach Oceanfront Resort***, located at 100 N. Atlantic Avenue, Daytona Beach, Florida 32118. The fee for attendance at this 20-hour training course is \$200 per student. This fee covers two luncheons and coffee breaks each day, as well as all training materials. For travel planning, classes will end on Thursday by 2:00 PM.. Certificates will be awarded at the close of the last training segment.

*A one-hour "early-bird" hospitality and early registration will be held from 5:00 – 6:30 PM on Monday evening, December 5th. Regular registration will be held on Tuesday morning from 7:15 - 8:00 AM. Plans for a beachside reception for Tuesday night are also in the works and will be sponsored by Pauly Jail Building Co., Schenkel Shultz Architecture, and Moss Construction Managers.*

For most of you that will be checking in on Monday, December 5th, hotel check-in starts at 4:00 PM. *For hotel reservations confirmed by November 14, 2005, the Hilton Hotel will honor our preferred group rate of \$109.00 single/double. A parking fee of \$6.00 per day for self-parking will also be applied.*

Deposits will be recorded at the time reservation is made. A deposit will be refunded if cancellation of reservation is received 3 days prior to arrival date. All room requests must be received by November 14, 2005.

***After the deadline, or once the block of rooms is filled, there is no guarantee of preferred room rates or space availability at the host hotel.***

### HOW DO I REGISTER FOR THE COURSE?

After calling for your hotel reservations, please complete the attached registration form. Feel free to reproduce multiple copies of the form for additional students from one agency. If payment is not readily available, check the appropriate box and hand deliver the check during the Monday or Tuesday registration periods. **DEADLINE FOR WORKSHOP REGISTRATION AND HOTEL RESERVATIONS: MONDAY, NOVEMBER 14, 2005.** Registrations received after that date can be accepted on a space available basis only.

Please complete the attached registration form. We look forward to having you with us in Daytona Beach!

**THE FLORIDA SHERIFFS ASSOCIATION  
2005 JAIL ADMINISTRATOR'S TRAINING  
WORKSHOP AND TRADE SHOW  
December 5-8, 2005**

**Send or FAX registration forms and checks to:**

**FLORIDA SHERIFFS ASSOCIATION**  
ATTN: Ms. Patti Brigance  
Post Office Box 12519  
Tallahassee, Florida 32317-2519  
FAX (850) 878-8665

For more information, contact David Dees or Patti Brigance at (850) 877-2165 by phone, or FAX at (850) 878-8665.

**REGISTRATION FORM Return to FSA by November 14, 2005**

(Please feel free to photocopy this form for additional participants from your agency.)

\_\_\_\_\_  
(Name as you wish it to appear on certificate)

\_\_\_\_\_  
Nickname (for name badge)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Agency

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State

\_\_\_\_\_  
zip code

\_\_\_\_\_  
Phone Number

Course Fee \$200 Per Person

Check Enclosed

Will Bring to Registration