



Evacuation of a jail places specific demands upon jail command staff and officers.

- Who should be evacuated first?
- How is the safety of public, jail employees, and the inmates themselves to be preserved?
- Where will the inmates be taken?
- Once there, how long can they stay?
- How will they be cared for?
- How will security be maintained?

The one day *Jail Evacuation Implementation and Planning* program provides training for jail command staff, preparing them to develop policies and procedures for a full-scale and possibly long-term evacuation of their facility.

Is your agency prepared to evacuate your jail?

Have you considered:

- Who has authority to issue a jail evacuation?**
- Secondary location—long term and short term?**
- Who to move first?**
- Use of force issues?**
- Transportation issues?**
- Inmate Safety?**
- Officer Safety?**
- Legal Liability?**
- Offsite food and medical provisions?**
- Access to Inmate Records?**
- MOUs with Mutual Aid Providers?**
- Mock Evacuation Exercises?**
- Decontamination?**
- Juvenile Detention Facilities?**
- Interruption of Court Operations?**



NATIONAL SHERIFFS' ASSOCIATION

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National Sheriffs' Association



Jail Evacuation: Planning and Implementation

AWR-183

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FEMA



National Sheriffs' Association: *Jail Evacuation Planning and Implementation (AWR-183)*



COURSE OBJECTIVES

The Jail Evacuation Planning and Implementation course is designed to address the needs of small and large jails in rural and urban jurisdictions, preparing them to evacuate their facility in the event of any disastrous event. The program assists jail commanders and staff as they plan for the controlled but expedient departure of all staff, visitors and inmates from the jail. It trains jail administrators to develop procedures and plans, which support their efforts to defend any legal challenges and to obtain whatever reimbursement funding that becomes available.



“Failing to Plan, is Planning to Fail”

Sheriff (ret.) Joseph Oxley
Monmouth County, NJ

COURSE CONTENT

This one-day, 8 hour course is divided into five modules.

Module One (1.5 Hours):

This module provides an overview of All-Hazard, WMD and terrorist threats to a jail. Participants will discuss/identify both natural and man-made threats in their own community that might necessitate the need to evacuate their facility.

Module Two (1.5 Hours):

Participants will learn how information about potential jail threatening incidents are initially received. They will learn how to obtain more information on the threat and how to best deal with it. Participants will be guided through a facility assessment methodology. This exercise shows them how to identify weaknesses at their jails, and how to address them before an incident occurs. Sources of information from outside and inside the facility are also discussed.

Module Three (2 Hours—working lunch):

When an incident occurs, actions must be taken quickly or it may be too late to evacuate personnel and inmates. In many instances, the time from initial notification to the beginning of movement may be less than one hour. Participants will learn how to prioritize tasks so that the necessary first steps can be successfully accomplished.

Proper planning includes developing and maintaining a detailed facility evacuation plan, identifying mutual aid partners and other key resources, assisting with decontamination efforts if necessary, and finding appropriate remote sites.

Participants will identify the functions of the jail that should be re-established at the new site and the best order for this re-establishment. This will help them develop a list of supplies and equipment that must be transported, rented, pur-

chased, etc. They will learn that their decisions should be based on the "amenities" available at the new location. Except in the most extreme instances, such as destruction of the jail or circumstances rendering it uninhabitable, inmates at the remote site will eventually be returned to the jail facility. Participants will discuss development of the plan required to move the inmate population back to the secure confines of the jail.

Module Four (1.5 Hours):

Most plans look good on paper but will they work? This module covers the benefits of testing a plan. Various types of exercises, including a full scale evacuation drill, will be explored. Participants also take part in a small group exercise designed to provide real experience of the pressures and time constraints that they may face. This segment includes a 10-minute video of an actual jail evacuation exercise. On-Scene Management—These will be an Introduction to the National Incident Management System (NIMS), highlighting the Incident Command System in a correctional facility.

Module Five (1.5 Hours):

This module urges the participants to plan with “Murphy’s Law” in mind. It also looks at debriefing all involved with the evacuation process, including the inmates. Participants learn how to begin writing or modifying the facility’s current evacuation plan.

FREE TRAINING

- Training classes are provided regionally throughout the United States
- All training materials are included
- Classes fill quickly, first-come first-served