



# **Equitable Sharing Program**

**Carly Diroll-Black, Attorney Advisor  
Anne Insley, Program Analyst**

**Asset Forfeiture and Money  
Laundering Section  
U.S. Department of Justice**



# What is *AFMLS*?

- Asset Forfeiture and Money Laundering Section
- Agency within the Department of Justice
- Creates Policy on Federal Asset Forfeiture
- Handles Victim Compensation in Federal Forfeiture Cases
- Oversees the Department of Justice Equitable Sharing Program



**In the Spotlight...**

**Transparency**

**Integrity**

**Accountability**



# In the Headlines...

## Police addicted to drug money: Column

Jonathan Turley, 12:28 p.m. EDT October 30, 2013

Popularity of "policing for profits" grows as law enforcement budgets dwindle.

You V

Michigan Cops Used Asset Forfeiture Funds to Buy Drugs, Prostitutes, and a Tanning Salon

Mike Riggs

10-02 am

## police chief indicted over drug funds

S5.com 1:24 p.m. CDT October 27, 2009

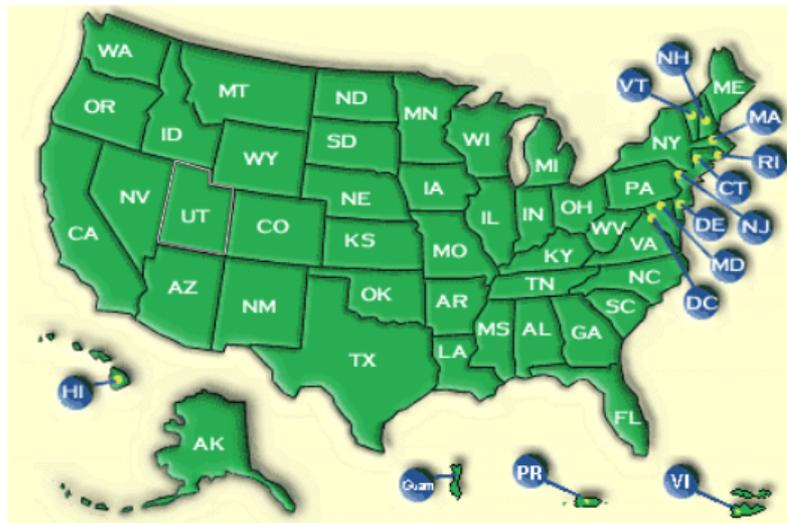
LINKEDIN COMMENT EMAIL MORE

WHITE-COLLAR CRIME  
Retired 32-Year Prosecutor Indicted Over Forfeiture Fund Expenditures



# In the Spotlight...

## Equitable Sharing Payments of Cash and Sale Proceeds by Recipient Agency Fiscal Year 2014



### Foreign Sharing Data

	Cash Value	Sale Proceeds	Total
States Grand Totals	\$301,124,887	\$123,927,490	\$425,052,377
Foreign Sharing Grand Totals	\$8,128,155	\$0	\$8,128,155
<b>Grand Total All</b>	<b>\$309,253,042</b>	<b>\$123,927,490</b>	<b>\$433,180,532</b>

These dollar figures are based on data contained in the property system, not the financial system of record. Therefore, discrepancies may exist with previously published financial data.

<http://www.justice.gov/jmd/afp/02fundreport/index.htm>



# Rescission Impact

- Bipartisan Budget Act of 2015 included permanent \$1.2 billion rescission from Assets Forfeiture Fund
- Fund pays many forfeiture related expenses:
  - Joint Law Enforcement Operations (overtime, fuel, etc)
  - Victims
  - Equitable Sharing
- As a result, DOJ deferred payments on December 21, 2015



# Rescission Impact

- Department resumed payments March 28, 2016
- Payments at full awarded amount of approved sharing
- Beginning with payments deferred the longest
- May take several months to fully pay all deferred payments



# Proposed Federal Legislation

## Key Highlights:

- Complete overhaul of asset forfeiture process
- Increases burden of proof
- Shortens government filing deadlines
- Expands right to legal representation in civil proceedings
- Codifies new adoption policy



# State Forfeiture Reform

## Some state proposals include:

- Increasing burden of proof or requiring criminal convictions
- Restricting federal adoptions
- Diverting equitable sharing funds to state treasury, which would make agencies ineligible to receive federal equitable sharing

Florida's Contraband Forfeiture Act (4/1/2016) does not affect equitable sharing



# What is Equitable Sharing?

An **equitable portion**, or share, of proceeds awarded based on an agency's **direct participation** in an investigation that results in the forfeiture of a federally seized asset.

**21 U.S.C. § 881(e)(3)**



# Benefits of Equitable Sharing

Ancillary benefit of forfeiture that benefits the overall law enforcement mission by enhancing resources.

Provides valuable law enforcement resources without burdening taxpayer dollars.



# Two Distinct Federal Sharing Programs

- Department of Justice administered by AFMLS for Justice seizing agencies
- Department of Treasury administered by TEOAF for Treasury and DHS seizing agencies
- Each oversees its own respective Equitable Sharing Programs



# Ways to Participate

## ➤ **Joint Investigation**

State or local law enforcement agency joins forces with a federal investigative agency

## ➤ **Adoption** – Effective January 16, 2015

State or local law enforcement agency requests a federal agency adopt seizure of firearms, ammunition, explosives, or equipment associated with child pornography

Sharing not permitted on adoptive seizures



# How to Apply for Sharing

## State and local law enforcement must...

- Be an Equitable Sharing Program participant in good standing
- Electronically submit a sharing Request Form (DAG-71 Form) to seizing agency within 45 days following date of forfeiture
- Provide workhours and qualitative contributions to investigation



# eShare Portal

## **Electronic DAG-71 submission**

- Mandatory electronic submission began March 2015
- Agencies that do not yet have accounts must have finance contact request access
- Agencies notified via eNote when able to submit DAG-71 electronically
- User Guides, electronic submission and other tutorials available under Resources



# eShare Portal

- Administrator will establish “user rights” for DAG-71 Submission
- Creator rights cannot submit
- Must be approved by authorized user with submitter rights

Applications	Security Questions	eNote Subscriptions
▶ UMC		
▼ eShare		
	User Group:	eShare-DAG71 Reader eShare-DAG71 Creator eShare-DAG71 Submitter eShare-ESAC Reader eShare-ESAC Creator eShare-ESAC Submitter
▶ eDocs		



# Calculating and Determining Shares

- Sharing is based on **net** proceeds of the forfeiture after addressing claims of owners, lien holders, and victims, and other costs
  - If there is no forfeiture, there is nothing to share
  - If there are substantial expenses, there may be nothing to share
- **Minimum** federal share is 20%



# Calculating and Determining Shares

- Approved percentage is based on the degree of **direct participation in the total effort** leading to forfeiture
  - Compare work hours of participating agencies
  - Adjustments for qualitative factors
- Percentage approved may differ from percentage anticipated



# Processing Payments

## *Reasons for Delay*

- Forfeiture not yet complete
- Victims and restitution
- International sharing
- Incomplete information on case or agency contributions
- Pending asset disposition
- Agency compliance



# Using Shared Funds



# Permissible Uses

## General Guidance

- ✓ Law enforcement purposes only
- ✓ All expenditures subject to agency's procurement policies
- ✓ Remember, just because you can, should you?



# Permissible Uses

- ✓ **Activities that enhance future investigations** (buy/flash or reward money)



Cash-on-hand, sub-accounts prohibited  
Must use general funds, then reimburse



# Permissible Uses

- ✓ **Law enforcement equipment and operations** (cell phones, vehicles, uniforms)



**Revolving expenses permitted**



# Permissible Uses

✓ **Law enforcement training**  
(financial investigations, narcotics detection, canine and handler, defensive driving)



✓ **Contract for special services** (perform audit, upgrade server, feasibility study)





# Permissible Uses

## Law Enforcement Facilities

- ✓ **Leases, utilities, minor improvements, internal walls, flooring, furniture, electrical, cabling, security systems, fencing**
- ✓ **Capital Improvements (brick and mortar construction) must have prior approval from AFMLS**



# Permissible Uses

## Public Safety Complexes: Mixed Use Facilities

- ✓ 911 facilities
- ✓ Emergency Operations Centers
- ✓ Use does not extend to fire and EMS equipment

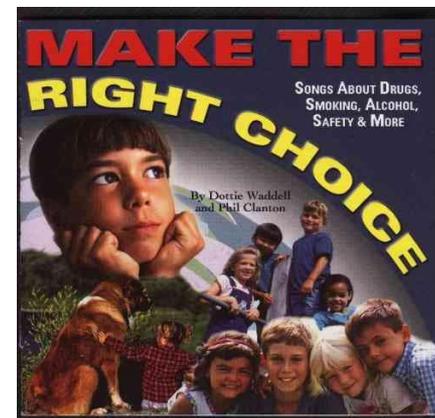
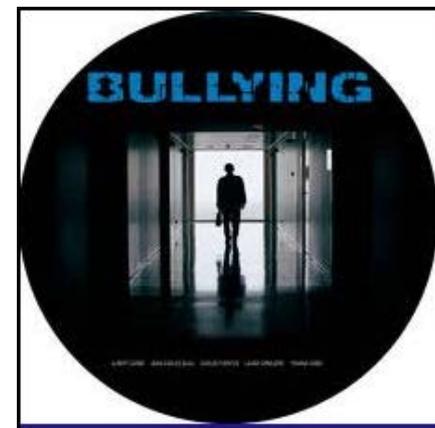




# Permissible Uses

## Anti-bullying, drugs, gang, and other awareness programs

- ✓ Software
- ✓ Flyers/Literature
- ✓ Awareness Campaigns
- ✓ Motivational Speaker





# National Night Out

Agencies can use shared funds for *some* expenditures to support National Night Out

- ✓ Banners, advertisements, motivational speakers are permitted
- ✗ Food and beverage, rides, and entertainment are not permitted





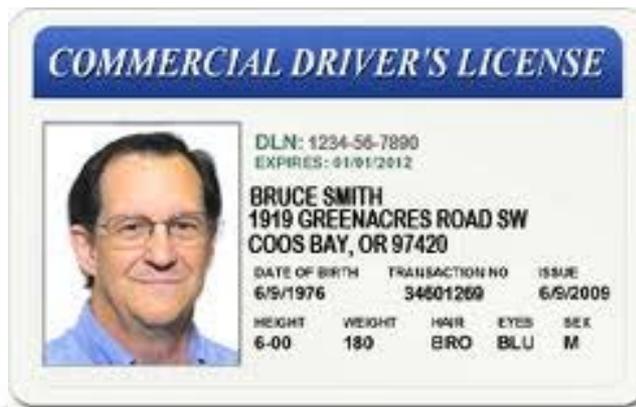
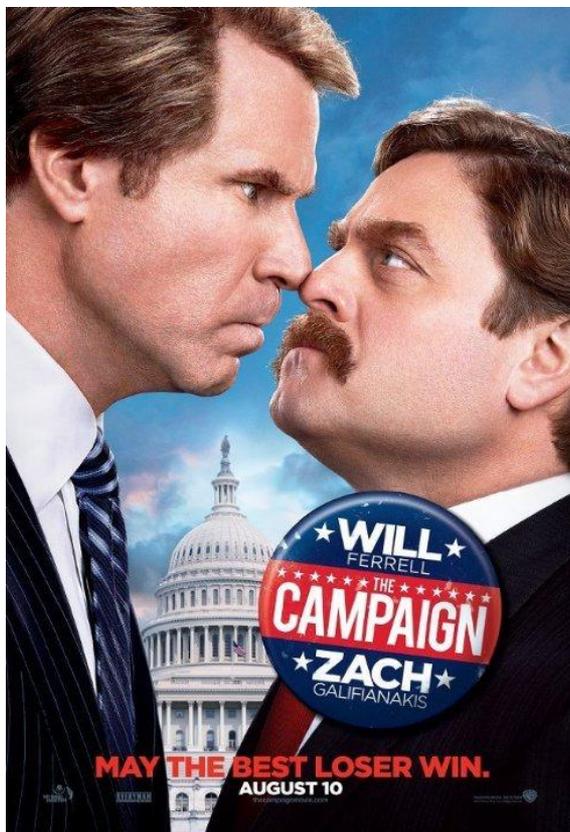
# Support of Community-Based Programs

- ❖ Up to a total of \$25,000 annually to support community-based programs
- ❖ Program must have a law enforcement nexus
- ❖ State or local government agencies; or private, non-profit organizations
- ❖ Approved by chief law enforcement officer
- ❖ Cash transfers or direct purchases



# Impermissible Uses

✘ Political or personal use of shared assets





# Impermissible Uses

- ✘ **Purchase of items for other law enforcement agencies** (must transfer funds to recipient agency, recipient agency expends and reports)
- ✘ **Contingency fee-based contracts** (fees paid to companies based on forfeitures)



# Salaries

**Salaries are prohibited, except as provided below:**

- ✓ **Overtime for sworn and non-sworn law enforcement personnel**
- ✓ **Matching a federal salary grant for sworn and non-sworn law enforcement personnel (sworn officers, victim/witness coordinator)**



# Salaries

- ✓ **Replacement for sworn officer assigned to task force** (replacement officer must not engage in seizure/forfeiture as primary duties)
- ✓ **Sworn officer assigned to specific, non-traditional functions** (DARE, School Resource Officer)



# Military-Style Equipment Prohibited List

- ✘ Tracked Armored Vehicles
- ✘ Weaponized aircraft, vessels, and vehicles
- ✘ Firearms and ammunition .50 caliber or higher
- ✘ Grenade launchers
- ✘ Bayonets
- ✘ Camouflage Uniforms (woodland and desert patterns exempt)



# Controlled Equipment List

- Manned fixed and rotary wing aircraft
- Unmanned aerial vehicles
- Armored vehicles (wheeled)
- Tactical vehicles (wheeled)
- Command and Control vehicles
- Specialized firearms and ammunition under .50 caliber (excludes service issued weapons)
- Explosives and pyrotechnics
- Breaching apparatus
- Riot batons, helmets, and shields



# Controlled Equipment List

- Agencies requesting purchase of Controlled List equipment must:
  - Obtain approval from AFMLS via written justification process
  - Obtain approval from Governing Body
  - Develop policies on appropriate use and deployment
  - All officers and supervisors must be trained on proper use prior to using equipment
  - Create and maintain after action report



# Questions

Email questions on use of funds to:

**[afmls.aca@usdoj.gov](mailto:afmls.aca@usdoj.gov)**



# Accounting and Bookkeeping



# Supplantation

- Shared funds must supplement, not replace, an agency's budgeted funds
- AFMLS takes a macro approach to supplanting
- Overall budget must not decrease as a direct result of funds received



# Supplantation

## ➤ **Reprogram funds**

Example: Your agency has appropriated funds for fleet maintenance, but wishes to increase your salary payments. Because increasing salaries is not permitted but fleet maintenance is, you can increase the salaries with appropriated funds and the maintain the fleet with sharing funds, so long as your overall budget does not decrease.



# Budgeting

- Forfeiture is ***never*** guaranteed, therefore equitably shared funds are ***never*** guaranteed
- Agency cannot budget funds not yet received
- Shared funds should not be retained more than three years
- Agency may earmark received funds for future or revolving expenditures



# Bookkeeping Procedures and Internal Controls

- **Establish a separate revenue account or accounting code for DOJ equitable sharing funds**
- **Do not commingle DOJ equitable sharing funds with funds from any other source**

Treasury or state forfeiture funds, OCDETF overtime payments, all other funds must be maintained separately



# Bookkeeping Procedures and Internal Controls

- **Must use cash-based accounting when reporting funds**

Deposits and expenses must be accounted for and reported by date funds are received or expended

- **Deposit any interest income earned on equitably shared funds in the same revenue account**

Interest subject to same policies in *Guide*



# Bookkeeping Procedures and Internal Controls

## Track Sharing Requests and Payments

- eShare Portal (DOJ data only)
- Export data into Excel
- Payments on or after October 1, 2006
- Status of sharing requests (entered, pending decision, executed, disbursed, etc.)
- Electronic DAG-71 submission
- Electronic Equitable Sharing Agreement and Certification report submission



# eShare Portal

Resources | Logoff

AFMLS | Asset Forfeiture Programs

## eShare Resources and Training

Search Reports

**User Guides**

- Latest News
  - AFMLS Wire: September 2014 (PDF)
- eShare User Guides
  - User Guide (PDF)
  - UMC User Guide (PDF)
  - Account Administrator's User Guide (PDF)
- eShare Tutorials
  - DAG-71 Submission Tutorial
  - Column Ordering (MP4)
  - Column Sorting (MP4)
  - Showing/Hiding Column (MP4)
  - Saving Column Preferences (MP4)
  - How to View the Activity Log (MP4)
- DOJ Equitable Sharing Program Information
  - New to the Equitable Sharing Program? (PDF)
  - Guide to Equitable Sharing for State and Local Law Enforcement Agencies (PDF)
- Equitable Sharing Forms
  - Account Request for eShare Access (PDF)
  - Equitable Sharing Agreement and Certification Form - ESAC (PDF)
  - Request for Adoption of State or Local Seizure Form (PDF)
  - Unified Financial Management System (UFMS) Vendor Request Form (PDF)
  - UFMS Instructions for State and Local Agencies (PDF)
- Equitable Sharing Links
  - AFMLS Equitable Sharing Program @ Justice.gov
  - FAQs Related to the New DAG-71 Form (PDF)

**Tutorials**

**Resources link**

New Search

Requesting Agency (required)

Sharing State

Request Submit Date Range

From: mm/dd/yyyy To: mm/dd/yyyy

Processing Agency:



# eShare Portal

## Run Status Reports

AFP
Asset Forfeiture Programs  
Equitable Sharing (eShare)

Search
Reports

Search
Data current as of 03/17/2014

**You searched for**

- NJNSP0020 New Jersey Department Of Law And Public Safety
- All Pending

### NJNSP0020 | New Jersey Department Of Law And Public Safety

Compliant until: 08/31/2014

Results 1-20 of 88      Per page: 20      [Export to Spreadsheet](#)

Asset ID	Federal Case Number	Description	Sharing Status
<a href="#">06-FBI-C</a>	281A-PH-92494	\$8,014.00 U.S. Currency	Pending Forfeiture Decision
<a href="#">06-FBI-C</a>	281A-PH-92494	\$5,000.00 U.S. Currency	Pending Forfeiture Decision
<a href="#">10-FBI-C</a>	415H-PH-100830	\$5,000.00 U.S. Currency	Pending Forfeiture Decision
<a href="#">10-FBI-C</a>	415H-PH-100830	\$1,000.00 U.S. Currency	Pending Forfeiture Decision
<a href="#">11-FBI-C</a>	415H-PH-101468	\$1,077.00 U.S. Currency	Pending Forfeiture Decision
<a href="#">12-DEA-</a>	C3-12-0001	\$1,043,865.00 U.S. Currency	Pending Payment/Asset Transfer
<a href="#">12-DEA-</a>	CX-12-0001	\$299,460.00 U.S. Currency	Pending Sharing Decision
<a href="#">12-DEA-</a>	C3-12-0011	\$2,170,243.00 U.S. Currency	Pending Sharing Decision
<a href="#">12-DEA-SSS610</a>	BZ-11-0075	Financial Instrument - Interest Bearing Account - Value = \$75,000.00	Pending Sharing Decision

**Revise Your Search**

**Agency (required):**

**Sharing Status:** ?

**Request Type:**

**DAG-71 Submit Date Range**  
 From:  To:

**Investigative Agency:**



# eShare Portal

## Asset Details



### AFP | Asset Forfeiture Programs Equitable Sharing (eShare)

Search

Reports

09-DEA-511166 x

12-DEA-555990 x

Asset ID: 12-DEA-555990

Data current as of 03/17/2014

Agency: NJNSP0020 | New Jersey Department Of Law And Public Safety

Sharing Status: Disbursed

Description: \$514,890.00 U.S. Currency

DAG-71 Submit Date: 11/21/2011  
Prepared By: [REDACTED] J.  
Request Type: Cash/Proceeds  
Requested Share: 15.00%

---

Sharing Decision Date: 05/07/2013  
Deciding Agency: DEA  
Decided Share Type: Cash/Proceeds  
Decided Share: 10.00%

Transaction Date: 06/06/2013  
Cash Disbursement Amount: \$37,107.84  
Amount Paid to Fed Govt: ⓘ \$0.00

Federal Case Number: [REDACTED]  
Federal Seizure Number: N-11  
Seizure Date: 11/12/2011  
Asset Type: Cash/Currency  
Asset Value: \$514,890.00

---

Forfeiture Type: Administrative  
Forfeiture Decision Date: 07/24/2012  
Forfeiture Decision: Approved

Total Asset Overpayment Amount: \$0.00  
Total Asset Offset Amount: \$0.00



# eShare Portal

## Run Distribution Reports

[Logoff](#)



# AFP

Asset Forfeiture Programs

## Equitable Sharing (eShare)

Search

Reports

### Sharing Distribution Report

Data current as of 03/17/2014

Agency (required):

Date Range: From:   To:  

Generate

Reset



# eShare Portal

- To obtain a user access account, contact agency's designated administrator
- If agency does not have an administrator, the finance contact must contact eShare Help Desk

Contact information:

**(202) 616-2287**

**[Forfeiture.systems@usdoj.gov](mailto:Forfeiture.systems@usdoj.gov)**



# Bookkeeping Procedures and Internal Controls

## Procurement Policies

- Establish internal procedures to recommend and approve expenditures
- Obtain approval for expenditures from governing body, if appropriate
- Follow procurement policies for bidding, selection, and purchasing



# Bookkeeping Procedures and Internal Controls

- Account must be maintained by same entity that maintains appropriated funds (city, county, state)
- Maintain a record of all revenues and expenditures from equitable sharing account or accounting code



# Tangible Property

## Shared tangible property

- Property received for “official use”
- Limited to law enforcement use
- Law enforcement use **must** continue for at least two years, waivers granted on case by case basis



# Tangible Property

- If sold, proceeds must go into agency's equitable sharing account
- Proceeds must be reported as other income on annual report





# Tangible Property Log

Seizure Date	Asset ID #	Asset Description	Amount/ Appraised Value at Seizure	Granted	Date Received	Amount Paid to DOJ	Comments
9/12/2009	09-DEA-554321	2007 Ford Explorer VIN #..	\$18,000.00	Yes	2/24/2010	\$4,100.00	Officer Smith using as undercover vehicle
10/4/2009	09-DEA-555111	50" Sony Plasma TV	\$1,300.00	Yes	3/10/2010	\$360.00	Briefing Room TV
12/8/2009	09-FBI-234567	2009 Chevy Impala VIN #	\$19,700.00	Denied			Asset returned

Agency must pay 20% federal share plus any accrued expenses when taking item instead of proceeds





# Record Retention / FOIA

- Agencies must retain all documents and records pertaining to the Equitable Sharing Program for a period of at least **five years**
- Agencies must follow own FOIA rules





# Independent and OIG Audits

## Who should get an independent audit?

- State and local law enforcement agencies whose jurisdiction expends more than \$750,000 in federal funds (HUD, OCDETF, Equitable Sharing, grants, etc.) are required to include equitable sharing funds in an audit consistent with the Single Audit Act (OMB Circular A-133)

## When are OIG Audits Performed?

- Random selection
- Requested by AFMLS, USAO, or other federal agencies



# CFDA Numbers

## Catalog of Federal Domestic Assistance

Justice funds                      CFDA # 16.922

Treasury funds                    CFDA # 21.000



# **Certification And Reporting**



# Agreement, Certification, and Audit Requirements

## *Equitable Sharing Agreement and Certification (ESAC) form*

- Submitted annually within **60 days** of close of agency's fiscal year
- Agency certifies amount of equitably shared funds received and how funds were spent





# Agreement, Certification, and Audit Requirements

## **NEW!** Submission Process

- ESAC now submitted through eShare Portal
- Agency notified through Portal eNotes when submission is due
- Still must be reviewed and **approved** by Agency Head and Governing Body Head **prior** to submitting



# Electronic ESAC Submission

- Ability to verify and update all contact information anytime throughout year

ESAC Forms   Correspondence   **Contacts**

Last Updated: 01/08/2016 Edit

<b>ESAC Preparer</b>	<b>Finance Contact</b>
Name: Jones, Jenny	Name: Jones, Jenny
Phone: 202-867-5309	Phone: 202-867-5309
Email: email.email@santacruz.com	Email: email.email@santacruz.com
<b>Agency Head</b> ⓘ	<b>Governing Body Head</b> ⓘ
Name: Smith, Jenny	Name: Doe, Jenny
Title: SCCACT Commander	Title: Chief of Police, Executive Dir
Email: email.email@santacruz.com	Email: email.email@santacruz.com



# Electronic ESAC Submission

- Same data entry fields as previous form

Delete Print ESAC Form

Save

## Funds Received

\* indicates required field.

Beginning balances populates from prior year



	JUSTICE FUNDS	TREASURY FUNDS	
Beginning Equitable Sharing Fund Balance ⓘ	\$ 5,969.55	\$ 0.00	
Equitable Sharing Funds Received ⓘ	\$ 386,547.00	\$ 64,000.50	
Equitable Sharing Funds Received From Other Law Enforcement Agencies and Task Forces ⓘ	\$ 0.00	\$ 0.00	+
Other Income ⓘ	\$ 9,762.00	\$	
Interest Income ⓘ	\$ 312.00	\$ 78.00	
<b>TOTAL EQUITABLE SHARING FUNDS RECEIVED ⓘ</b>	<b>\$ 396,621.00</b>	<b>\$ 64,078.50</b>	



# Annual Certification: Affidavit

- **Governing Body Head** certifies, as the head of the agency approving annual appropriated budget, that the budget reported is correct and the agency's budget has not been supplanted as a result of receiving these funds
- **Agency Head** certifies that the funds are correctly reported and that the expenditures are permissible in accordance with the *Guide to Equitable Sharing*



# Electronic ESAC Submission

- Form will not validate if any omissions
- Errors for correction will be listed

Equitable Sharing Agreement and Certification Form

Close

Last Saved/Submitted: 01/08/2016

[⚠ Agency Information](#) [Funds Received](#) [Funds Spent](#) [Controlled Equipment](#) [Affidavit](#) [⚠ Validate & Submit](#)

Your agency cannot submit any new forms until all forms with status "Pending Amendment" have been "Accepted".

 Delete

 Print ESAC Form

Submit ESAC Form

Validate & Submit

**Validation Errors Found**

[⚠ Agency Information contains errors](#)



# Annual Certification: Review Process

- Successful ESAC submission does not confirm compliance, only that form is received
- ESAC reviewed by AFMLS to verify funds and expenditures accurately reported

Fiscal Year	Date Saved/Submitted	Prepared By	Submitted By	Status 
<u>2015</u>	01/08/2016	Van der Molen, Ulrike		Pending Amendment
<u>2015</u>	07/29/2015	Van der Molen, Ulrike	TPENNY	Amendment Requested
<u>2014</u>	08/21/2014	Van der Molen, Ulrike	RAHMAD	Accepted

Status of  
submissions





# Annual Certification: Penalty for Abuse of Funds

**For agencies found to have misused funds, the following action(s) will take place:**

- AFMLS will audit agency to ensure equitable sharing funds are properly maintained, accurately reported, and expenses are permissible
- Agency will be required to redeposit funds
- Temporary or permanent exclusion from further participation in the Program



# Extinguishment of Funds

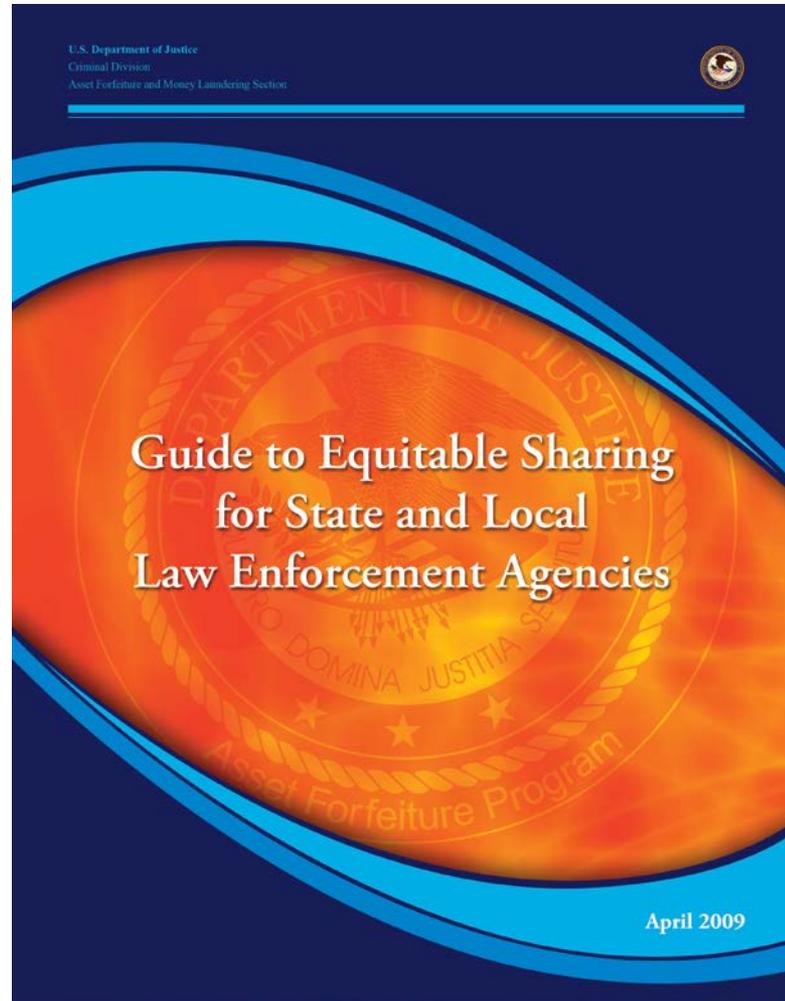
- Agencies non-compliant for more than 12 months become ineligible
- All pending sharing requests for ineligible agencies are extinguished
- Agency can no longer submit sharing requests
- Last reported amount of funds must be returned
- If agency files paperwork and accounts for previous funds, it can re-join the Program



# AFMLS Resources



# Guide to Equitable Sharing





# USMS ACH Form

U.S. DEPARTMENT OF JUSTICE



[Submit Form](#)

## Unified Financial Management System (UFMS)

*UFMS Instructions for completing UFMS Vendor Request Form*

New  Update  Deactivate

**Instructions on completing this form are on the second page. Fields outlined in "RED" are required.**

2. Is the vendor required to register in CCR (Y/N)*	<input type="checkbox"/>	3. If not, what is the FAR exemption (i.e. Employee, Foreign vendor, etc):	
---	--------------------------	--	--

\*If the vendor is required to register in CCR, please have them do so before completing this form. CCR Registration exceptions can be found in FAR 4.1102. The assumption is that the CCR information is valid. If the information currently listed at CCR.gov or in UFMS is incorrect, then the vendor should be contacted to be updated their CCR information.

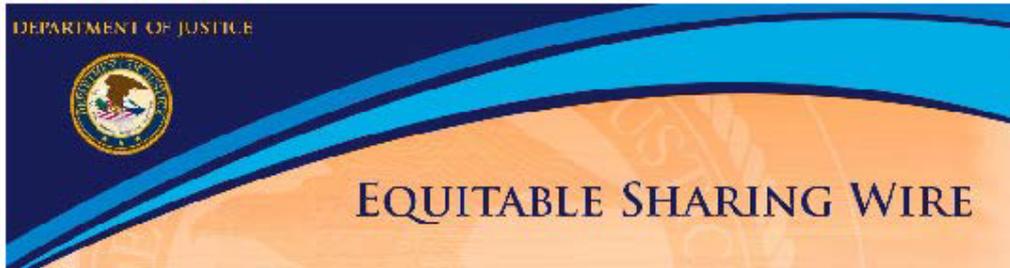
**If the vendor is not required to register, please complete all fields on this request.**

<b>USDOJ Component Information</b>			
4. Date of Request: <small>(MM/DD/YY)</small>		5. Name of Requesting Component:	
6. Component Contact:			7. Office Phone No.:
<b>Employee/Vendor/Payee Information</b>			
8. Vendor Name/Code:			
9. UFMS Security Org:	Defaultorg	10. Vendor Type:	
11. Component-specific			

E-Share hotline 202-307-9205



# Sign up for the...



December 3, 2013

## Sequestration Reduction to Equitable Sharing Payments Cancelled

The Asset Forfeiture and Money Laundering Section (AFMLS) is pleased to announce that, effective immediately, the 10 percent reduction to Department of Justice equitable sharing payments paid to state and local law enforcement agencies has been cancelled.

## Changes to Agreement, Certification, and Audit (ACA) Team States

To enhance the service provided to our state and local law enforcement participants in the Equitable Sharing Program, AFMLS has re-assigned the following states to the ACA team members listed below effective December 1, 2013:

Florida's new contact is Rosa Ashford, (202) 305-3048 or [rosa.ashford@usdoj.gov](mailto:rosa.ashford@usdoj.gov)

Georgia's new contact is Caroline Dingess, (202) 616-3999 or [caroline.dingess@usdoj.gov](mailto:caroline.dingess@usdoj.gov)

Arizona's and Tennessee's new contact is Tanya Penny, (202) 514-4244 or [tanya.penny@usdoj.gov](mailto:tanya.penny@usdoj.gov)

South Dakota's new contact is Jo van Ware, (202) 307-2257 or [jo.van.ware@usdoj.gov](mailto:jo.van.ware@usdoj.gov)

Please update your contact list with the name of the person now handling your state. All other states remain unchanged and are still handled by your assigned ACA Team representative.

The complete contact list available on [AFMLS' public website](#), also reflects these changes.

## AFMLS Communication Email

AFMLS periodically sends important Program updates or information from [afmls.communications@usdoj.gov](mailto:afmls.communications@usdoj.gov). To ensure receipt of these important emails, please add [afmls.communications@usdoj.gov](mailto:afmls.communications@usdoj.gov) to your contact list so that these emails do not get delivered to your spam or junk email box. Please note that [afmls.communications@usdoj.gov](mailto:afmls.communications@usdoj.gov) is an unattended email.

Should you have questions regarding the Equitable Sharing Program, please contact your ACA representative or send an email

### Important Information:

**ACH Vendor Forms:** The U.S. Marshals Service has changed its fax number for receiving new or updated ACH Vendor forms. The new fax number is 703-308-0373.

**Independent Public Accountants:** The [Frequently Asked Questions](#) on AFMLS' public website provides information on who the independent public accountant is and why this information is needed.



# **Treasury Executive Office for Asset Forfeiture**

**U.S. Department of the Treasury  
1341 G Street, NW  
9<sup>th</sup> Floor**

**Washington, DC 20005**

**(202) 622-9600**

**<http://www.treasury.gov/resource-center/terrorist-illicit-finance/Pages/Equitable-Sharing.aspx>**



# **Asset Forfeiture and Money Laundering Section**

**U.S. Department of Justice  
1400 New York Avenue, NW  
10<sup>th</sup> Floor  
Washington, DC 20005  
(202) 514-1263**

**[www.justice.gov/criminal-afmls/equitable-sharing](http://www.justice.gov/criminal-afmls/equitable-sharing)**