



Protecting, Leading & Uniting...since 1893

FLORIDA SHERIFFS ASSOCIATION

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We are offering the following information for the convenience of those who wish to apply as driving instructors in the FSA Teen Driving Challenge Program. In order to instruct, all instructors must become licensed by the DHSMV under the Florida Sheriffs Association's Commercial Driving School License.

Instructor FDHSMV Applicant Requirements

- The FDHSMV driving school instructor application with original signature (downloadable from the FDHSMV website) <http://www.flhsmv.gov/ddl/hsmv77073S.pdf>.
- One passport size photos of the applicant. Please print applicants name on the back of the picture.
- A letter from the sheriff, or designee, certifying that the applicant is a current employee of the Agency.
- Documentation of the completion of a driving training course. The preferred standard is CJSTC certified general instructor with a high-liability driving instructor certification. At a minimum, the FDHSMV will accept documentation of driving training course(s) that each agency requires for operating their county vehicles. Documentation can be in the form of certificates or copies of in-service training rosters. Training must have been within the last 5 years. TDC Train-the Trainer/Refresher course completion certificates will suffice for this requirement.
- Email address and phone number for the instructor applicant and the agency's TDC program coordinator.

***FSA covers the fees of certifying TDC driving instructors.**

ALL COMPLETED APPLICATIONS SHOULD BE MAILED TO:

TANESHA WILLIAMS
Florida Sheriffs Association
2617 Mahan Drive
Tallahassee FL 32308